**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the Meeting of Foulness Island Parish Council held on Wednesday 11th December, 2019, at Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

Present: Councillors F. Giles, A. Holyland and E. Pitts (Chair).

In attendance: County Councillor M. Steptoe, N. Uden (QinetiQ) and J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive notification from any persons present of intent to record the meeting.**
4. No persons present notified the meeting that they intended to record the proceedings.
5. **To receive apologies for absence.**
6. Apologies for absence were received from Parish Councillor Bickford, E. Birch (QinetiQ) and District Councillors Efde and McPherson.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. Councillors Giles and Holyland declared a non-pecuniary interest in agenda item 8.
9. **To sign as a correct record the minutes of the Full Council meeting held on 13th November, 2019.**
10. Proposed Councillor Holyland, seconded Councillor Pitts that the minutes of the Full Council meeting held on 13th November, 2019 be signed as a correct record. Carried.
11. **To receive a report from the District and County Councillors for the area on any matters of interest.**
12. County Councillor M. Steptoe gave a brief report on matters of interest.
13. **Financial Matters**
14. Proposed Councillor Pitts, seconded Councillor Holyland that the payment requests for November/December 2019 be approved. Carried unanimously.
15. Proposed Councillor Pitts, seconded Councillor Giles that the Receipts for November/December 2019 be approved. Carried unanimously.

1. **Budget 2020-21**
2. The Clerk presented the Parish Council Budget for the 2020-21 financial year. It was noted that the Parish Council would no longer receive the Council Tax Support Grant from Rochford District Council. Proposed Councillor Pitts, seconded Councillor Holyland that the budget be accepted. Carried unanimously.
3. Proposed Councillor Pitts, seconded Councillor Giles that the Clerk be authorised to complete the appropriate demand on Rochford District Council in respect of the Parish Council Precept in the amount of £2,843.00. Carried unanimously.
4. **Report of Meetings Attended**
5. No meetings had been attended.
6. **Clerk’s Report**
7. The Clerk had nothing to report that had not been dealt with in the meeting.
8. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
9. The Parish Council’s attention was drawn to a planning application that had been submitted to Rochford District Council in respect of the Church. The Clerk was asked to arrange for an Extraordinary meeting of the Parish Council to be called to discuss this matter further.
10. District Councillor Steptoe was thanked for his attendance at meetings during the year.
11. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
12. There was no information to exchange

Meeting closed ae 20.10 hrs

Issued 3rd January 2020.